

Right to Information Handbook, 2022-2023
Of
Water Transport Department
Chakma Autonomous District Council
Kamalanagar, Mizoram

Published by
Water Transport Department
Chakma Autonomous District Council
Kamalanagar, Mizoram

**WATER TRANSPORT DEPARTMENT
CHAKMA AUTONOMOUS DISTRICT COUNCIL
KAMALANAGAR**

About Water Transport Department

Water Transport Department is one of the departments of the Chakma Autonomous District Council in Mizoram. The Department plays an important role for the benefit of general public. The Department clears obstacles of the river to make it convenient for the boats to ply on the river. It issues plying Permits to the engine boat owners for a period of one year and also registration of engine boats is done in the department.

Apart from this, ferrymen are also engaged for a period of six (6) months with approval of the Executive Committee of the CADC.

Presently the staff strength of the Department is fifteen (15) with Water Transport Officer as its Head of the Department.

I. Particulars of its department, function and duties:

- (a) Removal of obstacles on the rivers.
- (b) Issue of plying permit/license to boat owners for a period of (one) year.
- (c) Issue of Speed Boat Counter.
- (d) Registration of Speed Engine Boat.
- (e) Engaging of Ferrymen.

II. Power and duties of its Officer and Employees:

=The Water Transport Officer is the controlling officer of the department. He executes all the schemes/policies of the Executive Committee of CADC. The AWTO assists the WTO in all matters of the Department. The other staffs perform their duties as assigned to them.

III. Procedure followed in the decision making process, including Channels of supervision and accountability:

= Any decisions pertaining to finance are taken by Executive Member in the name of Executive Committee, CADC. Supervision/execution of any works is done by Water Transport Officer or any other staff assigned for the said purpose.

IV. Norms set by it for the discharge of its functions:

= Nil

V. Rules, Regulation, instruction, manual and record, held by its or under its control of used by its employees for discharging it function.

= Nil

VI. Statement of categories of documents that are held by it or under its control:

= The department maintains records like cash memo, bill register, stock & issue register, Cash Book etc.

VII. Particulars of if any arrangement that exists for consultation with, or Representation by the members of the public in relation to the formulation of its policy or implementation thereof:

= Nil

VIII. Statement of the Board, council committee and other bodies consisting of two or more persons constitutes as its part or for the purpose of its advice, and as to whether meetings of those board, council committee and other bodies are open to the public, or the minutes of such meeting are accessible for public:

= Nil

IX. Directory of its Officers and Employees.

Sl. No.	Name	Designation	Remarks
1	Jyotirmoy Chakma	W.T.O	
2	Archan Chakma	A.W.T.O	
3	David Fema	Assistant	
4	B. H Sadhan Chakma	Assistant	
5	Daya Lal Chakma	UDC	
6	Anbolin Syiemlieh	LDC	
7	Sumani Chakma	LDC	
8	B. Amar Jyoti Chakma	LDC	
9	Shanti Joy Tongchangya	LDC	
10	Rinki Chakma	LDC	
11	Kushal Kanti Chakma	Speed Boat Optr.	
12	Anjana Devi Chakma	LDC (Fixed)	
13	Reena Chakma (F)	O/P(MR)	
14	Bisharath Chakma	O/P(MR)	
15	Ram Chand Chakma	O/P(MR)	
16	Prema Ranjana Chakma	HHS	
17	Bana Devi chakma	HHS	

X. Monthly remuneration received by each of it Officers and Employees, Including the system of compensation as provided in it regulation.

Sl.No.	Name	Designation	Monthly Remuneration
1	Jyotirmoy Chakma	W.T.O	131444.00
2	Archan Chakma	A.W.T.O	83,432.00
3	David Fema	Assistant	62,423.00
4	B. H Sadhan Chakma	Assistant	62,423.00
5	Daya Lal Chakma	UDC	57,065.00
6	Anbolin Syiemlieh	LDC	72,575.00
7	Sumani Chakma	LDC	43,811.00
8	B. Amar Jyoti Chakma	LDC	46,067.00
9	Shanti Joy Tongchangya	LDC	42,683.00

10	Rinki Chakma	LDC	43,811.00
11	Kushal Kanti Chakma	Speed Boat Optr.	31,688.00
12	Anjana Devi Chakma	LDC (Fixed)	10,000.00
13	Reena Chakma (F)	O/P(MR)	@420/day
14	Bisharath Chakma	O/P(MR)	@420/day
15	Ram Chand Chakma	O/P(MR)	@420/day
16	Prema Ranjana Chakma	HHS	@Rs.420/- per
17	Bana Devi chakma	HHS	@Rs.420/- per

XI. Budget allocated, plans proposed expenditure and reports on disbursement to be made during 2021-2022.

Sl.No.	Name of Schemes	Sector	Amount	Remarks
1	Office Expenses	Plan	20,000.00	
2	Maint. of Computer	Plan	20,000.00	
3	Maint. of Speed Boat Engine	Plan	20,000.00	
4	Total:		60,000.00	

XII. Manner of execution of subsidy programmes including the amounts allocated and the detail of beneficiaries of such programmes.

= Nil.

XIII. Particulars of recipients of concessions, permits of authorization granted by it.

= Nil.

XIV. Detail in respect of information, available to or held by it, reduced in an electronic form.

= Nil.

XV. Particulars of facilities available to citizen for obtaining information, including the honours or reading room, if maintained for public use.

= Nil.

XVI. Name, designation and other particulars of the public information Officer.

= Jyotirmoy Chakma, Water Transport Officer (SPIO), CADC, Mobile No. 8974468378 , Email: jyotirmoychakma@gmail.com

XVII. Other information as may be prescribed and thereafter update these publication every year.

= Nil.

Names, designations and other particulars of the Public Information Officers:

Name	Designation	Contact Number	e-mail
Pronit Bikash Chakma	Executive Secretary, CADC & Departmental Appellate Authority	7085948784	pronitbikashchakma@gmail.com
Jyotirmoy Chakma	Water Transport Officer,CADC & State Public Information Officer	8974468378	Jyotirmoychakma123@gmail.com

(JYOTIRMOY CHAKMA)
Water Transport Officer
Chakma Autonomous District Council
Kamalanagar